

## USI New Faculty Orientation August 9-11, 2023

### *Agenda*

#### **Wednesday, August 9: New Employee Orientation - Human Resources**

Location: Forum I (located in the Wright Administration building and adjacent to HR)

9:00 - 9:20 am	Welcome (Maggie Weinzapfel)
9:20 - 10:05 am	IT Security (Stacy Draper), Public Safety (Steve Bequette & Sam Preston)
10:05 - 10:20 am	Break
10:20 - 11:00 am	Disability Resources (Michelle Kirk), Institutional Equity (Chelsea Givens)
11:00-11:45 am	Benefits (Wendy Seitz)
8:00 am - 12:00 pm	<a href="#">Photography Studio</a> drop-in   Publishing Services Center

#### **Thursday, August 10: New Faculty Orientation Day 1 - Getting to Know USI**

Location: Business and Engineering Center (BE) Room 0035, unless noted

8:30 - 9:00 am	Check-in and Continental Breakfast
9:00 - 9:45 am	Welcome to New Faculty Orientation! New Faculty Introductions
9:45 - 10:15 am	Welcome from the Provost and Deans Drs. Shelly Blunt, Interim Provost and Jason Hardgrave, Interim Assistant Provost Drs. Michael Dixon, Del Doughty, William Elliott, Julie McCullough & Sudesh Mujumdar Ms. Marna Hostetler, Director of Rice Library
10:15 - 10:30 am	Break
10:30 - 10:45 am	Welcome from President Ronald S. Rochon
10:45 - 11:25 am	Supporting Student Success & Retention at USI Ms. Britney Orth & Crystal Willoughby, Dean of Students Office Mr. Bryan Bowerman, Director, Pott College Advising Center - University Division  Who Are Our Students? Mr. Greg Johnson, Assistant Director, Institutional Analytics Office
11:25 - 11:40 am	Exploring Your Role as a Faculty Member at USI - Warm Up
11:45 am - 12:30 pm	Lunch   BE Lakeside Lounge, 2 <sup>nd</sup> Floor
12:30 - 12:45 pm	Break
12:45 - 1:25 pm	Faculty Panel: Tips for Success and Lessons Learned Dr. Fernando Ferreira, Assistant Professor of Management Dr. Kristi Hape, Assistant Professor of Occupational Therapy Dr. Simone Nance, Assistant Professor of Education Dr. Kristina Todorovic, Assistant Professor of Psychology
1:30 - 2:20 pm	Exploring Your Role as a Faculty Member. Teaching & Learning at USI - Warm Up Dr. Amy Chan Hilton, Director, Center for Excellence in Teaching & Learning (CETL)
2:20 - 2:30 pm	Day 1 Wrap-Up
2:35 - 3:00 pm	Reappointment, Promotion, and Tenure Introduction (optional) Dr. Amy Chan Hilton, Director of CETL

8:30 am - 3:00 pm Eagle Access Card (University ID) | University Center West, Lower Level  
1:00 - 4:30 pm [Photography Studio](#) drop-in | Publishing Services Center

## Friday, August 11: New Faculty Orientation Day 2 - Teaching & Learning at USI

Location: Business & Engineering Center (BE) Room 0035, unless noted

New/recent full-time and adjunct faculty members are invited to participate in the Day 2 sessions.

8:30 - 9:00 am Continental Breakfast  
9:00 - 9:05 am Day 2 Overview  
9:05 - 10:45 am Getting Ready for Teaching and Supporting Student Learning at USI  
Dr. Amy Chan Hilton, Director of CETL and OSPR (Sponsored Projects & Research)  
10:45 - 11:00 am Break  
11:00 - 11:40 am Resource Fair | BE 1st Floor Atrium  
Career Services & Internships, Center for Adult Learner Success (CALS), Center for International Programs, Dean of Students Office (DOSO), Disability Resources, Faculty Senate, Graduate Studies. Honors Program, Human Resources (HR), Information Technology (IT), Institutional Analytics (IAO), Online Learning, Outreach & Engagement (O&E), Recreation, Fitness & Wellness Center, Rice Library, Service Learning, Sponsored Projects & Research (OSPR), University Core, University Division  
11:45 am - 12:30 pm Lunch | BE 0035  
12:30 - 12:40 pm Break and Transition to the Computer Lab (BE 2001)  
12:40 - 1:15 pm Introduction to Library, Disability Resources, IT & Online Learning Tools | BE 2001  
1:15 - 1:45 pm Teaching & Learning Tools Hands-on Lab | BE 2001  
CETL, Disability Resources, IT/Blackboard, Online Learning, Rice Library  
1:45 - 2:30 pm Snacks & Social hosted by Online Learning | BE Lakeside Lounge, 2<sup>nd</sup> Floor  
8:30 am - 3:00 pm Eagle Access Card (University ID) | University Center West, Lower Level  
3:00 - 4:30 pm [Photography Studio](#) drop-in | Publishing Services Center

## Getting Around USI

[USI Campus map](#) | Parking information: Parking is free, and permits are not needed.

- For Human Resources Orientation: Parking Lot B is the closest to the Wright Administration Building (WA) and Forum Wing.
- During NFO sessions on Thursday and Friday, Parking Lot J is adjacent to the Business and Engineering Center (BE) and Parking Lot D is nearest to the Rice Library (RL).
- Reserved handicap spaces are available next to the Orr Center (OC), Business and Engineering Center (BE), and the Rice Library (RL).

## Upcoming Events of Interest

Tuesday, August 15	Fall University Meeting & Lunch	Screaming Eagles Arena
August 14-18	Get Ready! Help Sessions: Drop-in or by appointment	Zoom or In-person
August 15-18	College/Department Meetings (check with your Chair)	
Monday, August 21	Fall Semester and Classes Begin!	

## Notes

9:40 - 10:15 am Welcome from the Provost and Deans  
Drs. Shelly Blunt, Interim Provost and Jason Hardgrave, Interim Assistant Provost  
Drs. Michael Dixon, Del Doughty, William Elliott, Julie McCullough & Sudesh Mujumdar,  
**Ms. Marna Hostetler**

10:30 - 10:45 am Welcome from President Ronald S. Rochon  
**>>Talking points:** Welcome! We want our faculty to thrive at USI and contribute to the USI community.  
Mission, values, and goals of USI – and role of faculty members. Expectations of faculty

12:45 - 1:25 pm Faculty Panel: Tips for Success and Lessons Learned  
**Dr. Fernando Ferreira, Assistant Professor of Management**  
**Dr. Kristi Hape, Assistant Professor of Occupational Therapy**  
**Ms. Jennifer Ireland, Instructor in Nursing (or Amanda Orr?)**  
**Dr. Simone Nance, Assistant Professor of Education**  
**Dr. Kristina Todorovic, Assistant Professor of Psychology**

Wed., August 17, 1-3 pm **Get Ready! Teaching & Learning Drop-in Sessions** Rice Library, 4<sup>th</sup> floor  
Thursday, August 18, 10 am-12 pm

Thursday, August 17, 2-3 pm Cultural Diversity Student Welcome Reception (**RSVP**) Carter Hall

## Resource Fair details

11:00 - 11:40 am Resource Fair | BE 1st Floor Atrium **green=yes**

<b>Career Services and Internships</b>	<b>Faculty Senate</b>	<b>Online Learning</b>
<b>Center for Adult Learner Success (CALS)</b>	<b>Graduate Studies</b>	<b>Outreach &amp; Engagement</b>
<b>Center for International Programs</b>	<b>Honors Program</b>	<b>Recreation, Fitness &amp; Wellness Center</b>
<b>Dean of Students Office (DOSO)</b>	<b>Human Resources (HR)</b>	<b>Rice Library</b>
<b>Disability Resources</b>	<b>Information Technology (IT)</b>	<b>Service Learning</b>
<b>Equity, Diversity &amp; Inclusion Council (EDIC)</b>	<b>IAO</b>	<b>University Core</b>
	<b>OSPR/IRB</b>	<b>University Division</b>

**Equity, Diversity & Inclusion Council (EDIC), Faculty Senate,**

Career Services and Internships: Stephanie Fifer

CALS: Kristie Byrns

Center for International Programs: Melissa Gonnerman, Emi Zlatkovska

Core: Kenny Purcell

DOSO: Laurie Berry, Crystal Willoughby

Graduate Studies: Lindsey Gibson, Michael Dixon

Honors: Sarah Stevens

HR: Wendy Seitz

Outreach & Engagement: Diane Sanders, Steven Stump, Monica O'Neil, Jaclyn Dumond

Recreation, Fitness & Wellness Center: Stephanie Walden-Schwake

University Division: Tim Fitzgibbon, Aaron Adkins, Chris Wittmer, Jake Jenkins

Disability Resources: Michelle Kirk

Online Learning: team (4)

Rice Library: Becca et al

IT: Shannon, Walter

**Catering Notes**

32 likely new faculty attendees (34 total, 2 staff not new)

Lara C: August 10 only. Keri M: August 11 only. Chrissy B: some Aug 10, all Aug 11. Yang Y: travel

Thursday breakfast 30+7

Thursday lunch 30+8+5?

Friday breakfast 30+1

Friday lunch 30+1+4 OL+2 Bb+1DR+3Lib