EMERGENCY PROCEDURES

EMERGENCY:

812-492-7777

9-1-1

NON-EMERGENCY:

Public Safety: 812-464-1845 Facility Operations and Planning: 812-464-1729 University Health Center: 812-465-1250

TORNADO

SEEK SHELTER

- Move to an interior room on the lowest level
- Stay away from windows and exterior doors
- · Listen to a weather radio for updates
- Stay away from hazardous materials

FIRE

EVACUATE

- Pull alarm
- Call 812-492-7777
- · Leave building, CLOSE DOORS behind you
- If unable to exit the building, go to the nearest stairwell; don't use elevators
- Assemble in designated area

ACTIVE SHOOTER

RUN-HIDE-FIGHT

- Call 812-492-7777
- Leave the building
- If evacuation is not possible, hide in a concealed place
- · Lock and barricade door; turn off the lights
- · Wait for law enforcement
- · As a LAST resort, attack the shooter

MEDICAL EMERGENCY

STAY CLEAR

- Call 812-492-7777
- Provide location, nature of injury or illness, current condition of the victim and other requested information
- Do not move the victim unless in immediate danger
- Follow first aid instructions given by dispatcher or administer first aid if trained, CPR/AED

UTILITY FAILURE

IDENTIFY LOCATION

- Call Public Safety or Facility Operations and Planning to report issues
- Be prepared to provide failure type and location
- University officials may evacuate a building due to utility failure

HAZARDOUS MATERIALS

STAY BACK

- If life threatening, pull the fire alarm, evacuate and call 812-492-7777
- If not life threatening, call 812-492-7777 and provide information on type of incident and location
- If you come into contact with a hazardous material, decontaminate and call 812-492-7777

BOMB THREAT

REMAIN CALM

- Get as much information as possible from the caller location of device, what it looks like, what will cause it to explode
- Note background sounds, gender of caller and any notable characteristics of the caller's voice
- CALL 812-492-7777

SUSPICIOUS ACTIVITY

SEE SOMETHING, SAY SOMETHING

- Object is out of the ordinary
- Person is behaving strangely
- Gut feeling that something is wrong
- If you see something suspicious, do something
- Call Public Safety: 812-492-7777 or DOSO: 812-464-1862

