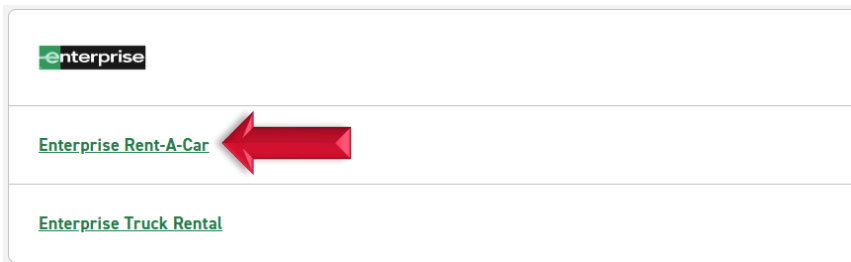


## Making Enterprise Rental Vehicle Reservations

- Go to the [Travel Procurement](#) webpage.
- Click the Vehicle Rentals icon and use your USI credentials to log in.
- Click the Vehicle Res Portal icon.
- Click the Enterprise Rent-A-Car link.



- Enter the pick-up city in the Pick-Up & Return Location box. Click the Select button next to the City/State in the drop-down menu.



- Enter the Pick-Up Date/Time and the Return Date/Time  
**Important:** Leave the Renter's Age box as 25+. Do **NOT** change it. Click Browse Vehicles.

A screenshot of the 'Reserve a Vehicle' form. The 'Pick-up' and 'Return' date and time fields are highlighted with a red box. The 'Pick-up' field is set to '14 Oct 2025 12:00 PM' and the 'Return' field is set to '16 Oct 2025 12:00 PM'. A red arrow points to the 'Browse Vehicles' button.

- Click Select next to the Enterprise location you plan to use (be mindful of the location's hours).

## Choose a Location

7 Results: **Evansville, IN, US**

Change Location

Filter

Open during my times  Locations with availability

**1 Downtown Evansville**  
300 N Fulton Ave  
Evansville, IN 47710

Hours & Location Details ▶ Select

**2 Evansville Division St.**  
5220 Division St  
Evansville, IN 47715

Hours & Location Details ▶ Select

- Click Select for the preferred vehicle class.

## Choose a Vehicle Class 44 Results

SORT BY Featured

Enterprise Plus<sup>®</sup>

Plus

Pay in \$ Pay in Points

**Filters**

**MILEAGE** Total from

Unlimited Mileage \$90

Limited Mileage -

**VEHICLE TYPE** Total from

Cars \$90

SUVs \$157

Trucks \$177

Vans \$203

**FUEL TYPE** Total from

Gasoline Vehicle \$90

**Economy**  
Mitsubishi Mirage or similar

Automatic 4 People 2 Bags

PAY LATER

**\$40<sup>00</sup>** **\$89<sup>31</sup>**  
Per Day Total

Select

[Custom Rate](#)

[Features & Price Details](#)

**Compact**  
Nissan Versa or similar

Automatic 5 People 2 Bags

PAY LATER

**\$40<sup>00</sup>** **\$89<sup>31</sup>**  
Per Day Total

Select

[Custom Rate](#)

[Features & Price Details](#)

**Midsize**  
Toyota Corolla or similar

Automatic 5 People 3 Bags

PAY LATER


**\$40<sup>00</sup>** **\$89<sup>31</sup>**  
Per Day Total



Select

[Custom Rate](#)

[Features & Price Details](#)

- Click Continue to Review, on the Add Optional Extras page.


**Add Optional Extras**  [Continue to Review](#)

 → 


**You're eligible to upgrade!**  
Upgrade now to Standard for only \$ 5.75 more. (\$ 95.06 total)


Midsized (Current Selection)      Standard (Volkswagen Jetta or similar)      [Upgrade](#)

Extras included in your reservation (at no additional cost): **Damage Waiver**

**Optional Protection Products** 

**Damage Waiver**

 Protect your wallet and let us protect the car with this optional coverage! Please review your personal auto insurance policy or credit card for coverage of rental car damage when considering this option! [Included](#)

[Details](#) 

- Review the Rental Details and Vehicle Details sections for accuracy.

**Review & Reserve**

**Rental Details**

**Dates & Times** [Edit](#)

Tue, Oct 14, 2025 @ 12:00 PM  
Thu, Oct 16, 2025 @ 12:00 PM



**Pick-up & Return Location** [Edit](#)

Downtown Evansville  
300 N Fulton Ave  
Evansville, IN 47710

**Additional Details** [Edit](#)

Renter Age: 25+  
Corporate Account Number or Promotional Code: UNIVERSITY OF SOUTHERN INDIANA

**Vehicle Details**


**Midsized**  
Toyota Corolla or similar   
 Automatic

**Are you a loyalty member?**  
Sign in to earn points and speed through the form below. [Sign In](#)

\* Required to complete your reservation

**Contact Details**

**First Name\***  **Last Name\***

**Phone Number\***  
 +1

**Email Address\***

**Would you like to receive SMS notifications about this reservation from Enterprise?**

Yes, I would like to receive text messages about my reservation to the phone number on this reservation

No

- Enter the renter's information in the Contact Details section.  
Enter the renter's cell phone number.  
Enter the renter's USI email address.  
Click No for → Would you like to receive SMS notifications about this reservation from Enterprise?  
Uncheck the box → Sign up for Enterprise Email Specials.

### Rental Details

**Dates & Times** Edit

Tue, Oct 14, 2025 @ 12:00 PM  
Thu, Oct 16, 2025 @ 12:00 PM

**Pick-up & Return Location** Edit

Downtown Evansville  
300 N Fulton Ave  
Evansville, IN 47710

**Additional Details** Edit

Renter Age: 25+  
Corporate Account Number or Promotional Code: UNIVERSITY OF SOUTHERN INDIANA

**Are you a loyalty member?**  
Sign in to earn points and speed through the form below. Sign In

\* Required to complete your reservation

### Contact Details

**First Name\***

**Last Name\***

**Phone Number\***

+1

**Email Address\***

**Would you like to receive SMS notifications about this reservation from Enterprise?**

Yes, I would like to receive text messages about my reservation to the phone number on this reservation

No

By selecting "Yes" above, message and data rates may apply. Message frequency varies and depends on the activity of your reservation. You can opt out by responding STOP at any time. For more information, please review our [Privacy Policy](#) and [SMS Terms](#). If you choose not to receive text messages, we will give you a courtesy reminder call 1-2 days prior to your reservation.

Sign up for Enterprise Email Specials

By selecting this box, you would like to receive email promotions and offers from Enterprise Rent-A-Car (as well as affiliated entities). You also agree that we can use your information and interactions with emails to perform analytics and produce content and ads tailored to your interests. You may see these tailored advertisements and offers on non-Enterprise sites, including on social media and digital advertising platforms. Please understand that there is no charge and that you can unsubscribe at any time by (i) using the links provided in the emails, (ii) managing your preferences in your Enterprise Plus profile or (iii) contacting us. Please consult our [Privacy Policy](#) and our [Cookie Policy](#) to find out more.

- Click Yes, to Confirm Trip Purpose is related to approved USI business.

## Confirm Trip Purpose

Your account is associated with UNIVERSITY OF SOUTHERN INDIANA. By checking yes, you acknowledge that you are traveling on behalf of UNIVERSITY OF SOUTHERN INDIANA for this rental.

Yes, I acknowledge I am traveling on behalf of UNIVERSITY OF SOUTHERN INDIANA


**No, I need to [restart my reservation](#) without this account number.**

- Leave No selected in the Billing section, as you will present your USI TCard when picking up the vehicle.

**Billing**

I am authorized for billing privileges and am choosing to bill **UNIVERSITY OF SOUTHERN INDIANA** for this rental.


Yes

No 


- Enter your department name in the Additional Details section.

**Additional Details**

USI Department \*



- Click No, I'll provide my information at the counter, in the Save Time at the Counter section


**Save Time at the Counter** 

Provide more rental details and **spend less time at the counter.**

- You won't be charged right now
- You can cancel at any time
- It should only take a couple of minutes

**Would you like to save time at the counter?**

Yes, I'd like to save time


No, I'll provide my information at the counter 


- Scroll down and Click Reserve Now in the Complete Your Booking section.

**Complete Your Booking**

**\$89.31** will be billed to UNIVERSITY OF SOUTHERN INDIANA.

\*Rates, taxes and fees do not reflect rates, taxes and fees applicable to non-included optional coverages or extras added later.

 [Reserve Now](#)

By clicking Reserve Now I agree to these [Terms of Use](#) . All reservations subject to availability and standard eligibility requirements.

- The Reservation Confirmed page will appear, and a confirmation will be sent to the email address entered earlier.