

**REAPPOINTMENT APPRAISAL AND RECOMMENDATION FORM - CONTRACT RENEWAL  
FOR CONTRACT FACULTY**

**Faculty Member's Information**

Name: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

Current rank: \_\_\_\_\_

Year & Semester Appointed: \_\_\_\_\_

Leaves of Absence (list semester(s), if applicable): \_\_\_\_\_

Years in present faculty rank, as of the end of the current academic year:

At USI: \_\_\_\_ Elsewhere: \_\_\_\_ Total: \_\_\_\_

Each evaluator (e.g., Department or Program Chair, review committee, Dean) prepares a memo summarizing the appraisal of the faculty member's progress in the relevant evaluation areas (e.g., teaching, scholarship and professional activity, service) and listed in appropriate College/unit guidelines, including specific achievements, strengths, and weaknesses in the applicable evaluation areas. This form, the accompanying appraisal memos, and supporting materials (as applicable) shall be forwarded to the appropriate administrator.

**Evaluation by the College Dean**

Recommendation:  Reappointment  Conditional Reappointment  Non-Reappointment

Name and Signature of Dean:

\_\_\_\_\_ Date \_\_\_\_\_

**Faculty Acknowledgement:**

I have reviewed the above appraisal and recommendation.

Faculty Member's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**Evaluation by the Provost**

Reappointment  Conditional Reappointment  Non-Reappointment

\_\_\_\_\_ Date \_\_\_\_\_  
Dr. Shelly Blunt, Interim Provost